

This is an example of what will need to be submitted online. Do not email this form. All submissions not submitted online will not be considered.



## **Student Employment Supervisor of the Year**

*To be completed by student employment office.*

*Sponsored by the Midwest Association of Student Employment Administrators (MASEA)*

Student employees or colleagues may nominate supervisors who work with student employees whom they feel warrant particular recognition for their performance on the job. The Student Employment Supervisor of the Year (SESOTY) Award Program begins at the institutional level and moves on to regional recognition. MASEA looks to student employees and supervisor's colleagues at colleges and universities across the region to make nominations.

Please complete and submit the following form. Please describe the accomplishments of the nominee which you feel qualify him/her to be considered for Student Employment Supervisor of the Year recognition. Your letter of nomination must be limited to two pages.

Nominations will be judged on the following characteristics: **mentoring**, **professionalism** and **leadership** provided to the student employee. Please include:

- The nominee's greatest attributes, as they relate to their supervision.
- How the nominee has gone above and beyond the standard work expectations as a supervisor.
- The quality of the nominee's work and work style.
- The nominee's leadership skills, initiative, and motivation.
- The impact the nominee has had on your student employees.
- The qualities of the nominee that set him/her apart from other student employment supervisors.

In order to be eligible for consideration, the nominee must be a full time or part time staff/faculty employee of the nominating college or university who has an active MASEA membership.

Please note that additional materials will not be considered. The information you provide may be shared with the public through press releases and other promotional opportunities.

[Type here]

## Student Employment Supervisor of the Year Campus Selection Form

Institution's Name \_\_\_\_\_

Nominee's Name:

Title:

Department:

Email:

Length of employment as a student employee supervisor:

Name of Nominator:

Nominator Email:

Submitting MASEA Member's Name:

Submitting MASEA Member's Email:

*Please Note: All letters and awards will be sent directly to the submitting MASEA member for distribution to your student employment supervisor and college/university President.*

Address:

Phone:

Name of College/University President:

Total number of nominations received by your office:

Contact Tricia Stouder, MASEA Secretary, with questions or concerns at [trew@iastate.edu](mailto:trew@iastate.edu)

Nominations must be submitted by **February 15, 2021**